

AbolitionNC is seeking a motivated individual to join our committed team. Founded in 2008, AbolitionNC is a faith-based 501c3 located in Greensboro, NC. AbolitionNC combats human trafficking through awareness and prevention educational products and services.

Director of Community Engagement (part-time)

POSITION DESCRIPTION

The new team member will be actively involved in community education and fundraising efforts. In this role, the individual will need to understand and articulate the organization's mission, vision, services, products, and projected needs. The individual will work closely with the Executive Director and the Director of Operations.

Currently, this position is part-time; however, increased hours may be available in the future. Significantly flexible work hours and the ability to work primarily from home are perks of this position. Compensation is based on experience, education, and skill set.

RESPONSIBILITIES

- Plan and manage *Bring to Light* documentary events
- Secure partner churches to host *BTL* events
- Procure corporate sponsorships and donations
- Strengthen donor relations through communication
- Manage email, phone, and social media
- Oversee volunteer communications
- Contribute to team by completing tasks as needed
- Participate in trainings for school districts
- Track donations and related correspondence
- Assist with newsletters and bulk mailings
- Promote AbolitionNC products to districts/schools*
- Speak to groups on behalf of AbolitionNC*
- Participate in media interviews*
- Lead trainings for school districts*
- Support the development of products and services*

**Tasks assumed at a later date.*

BASIC QUALIFICATIONS

- College degree (preferred)
- Basic computer skills
- Strong written/verbal communication skills
- Attention to detail
- Adept at working independently and collaboratively
- Strong organizational skills
- Able to organize work schedule and meet deadlines
- Experience in one or more of the following areas: fundraising, development, event planning, outreach, community engagement, public speaking, marketing, or sales

ADDITIONAL SKILLS (These are a plus, not required.)

- History of nonprofit or volunteer work
- Knowledge about human trafficking
- Marketing or public relations experience
- Experience with media interviews
- Proofreading and editing skills
- Administrative experience
- Tech savvy
- Experience with Wix or other website programs
- Photography, videography, or graphic design skills
- Experience leading trainings
- Experience educating youth
- Background in education/curriculum

Please email resume and cover letter to Connect@AbolitionNC.org to apply.
